

SECTION 1

Questions 1-10

Questions 1-7

Complete the notes below.

Write *ONE WORD AND/OR A NUMBER* for each answer.

Enquiry about booking hotel room for event

Example:

Andrew is the Events Manager.

Rooms

Adelphi Room

- number of people who can sit down to eat: 1 _____
- has a gallery suitable for musicians
- can go out and see the 2 _____ in pots on the terrace
- terrace has a view of a group of 3 _____

Carlton Room

- number of people who can sit down to eat: 110
- has a 4 _____
- view of the lake

Options

- Master of Ceremonies:
- can give a 5 _____ while people are eating
- will provide 6 _____ if there are any problems

Accommodation:

- in hotel rooms or 7 _____

Questions 8-10

What is said about using each of the following hotel facilities?

Choose *THREE* answers from the box and write the correct letter, A, B or C, next to Questions 8-10.

Availability:

A included in cost of hiring room

B available at extra charge

C not available

Hotel facilities

8、 outdoor swimming pool _____

9、 gym _____

10、 tennis courts _____